



GOVERNMENT OF PAKISTAN  
MODEL CUSTOMS COLLECTORATE OF EXPORTS  
PORT MUHAMMAD BIN QASIM, KARACHI



SI/MISC/21/2014/Exp-PQ

Dated: 20-10-2014

STANDING ORDER NO. 19/2014

Subject: **SCANNING / UPLOADING OF DOCUMENTS REQUIRED UNDER EXPORT POLICY ORDER ALONGWITH GOODS DECLARATION AT THE TIME OF EXPORTS.**

According to paragraph 3 of the Export Policy Order, 2013 notified vide SRO 192(I)/2013 dated 08.03.2013 read with Section 155M of the Customs Act, 1969, all exports from Pakistan are subjected to submission of certain documents/certificates at the time of filing of Goods Declaration. A list of some documents / certificates so required is already fed in the WeBOC system against respective PCTs and as an arrangement, the system transmits a message along with code of the document/certificates to the Terminal Operator who, in turn, collects such documents / certificates at the time of clearance of dues by the exporter. The Terminal Operator are directed to hand over all the collected documents / certificates to the customs Staff posted at the Port on daily basis.

2. It has been observed that this arrangement for collection of documents/certificates does not solve the purpose fully as, on one hand, the list of document / certificates available in the system is not exhaustive and, on the other hand, the person receiving documents at Terminal's counter is not trained enough to ascertain that the document submitted actually pertain to the respective code / consignment. These documents / certificates are more often provided to Customs after consignment is already shipped and thus, the condition of Export policy Order of "submission of documents to customs at the time of exports" is defeated.

3. In order to implement the conditions of Export Policy Order in letter and spirit, a meeting was held in the Model Custom Collectorate (Exports), Custom House, Karachi which was attended by the officers of the Collectorate, Directorate of Reforms & Automation, representatives of Karachi Customs Clearing Agents Association (KCCA)

Karachi International Container Terminal (KICT). After detailed deliberations and considering various aspects, it was unanimously decided that the list of documents/certificate required under the Export Policy Order shall be updated in the system and the Exporter / clearing agent shall scan and upload the required document(s) while uploading the good declaration.

4. In view of above, it is hereby circulated for the information of all the exporters and clearing agents that all the documents/certificates required under the Exports Policy Order for export shall invariably be scanned and uploaded at the time of filing of Goods Declaration and hard copy of the same shall be submitted to the Terminal Operator as per existing practice. The Goods Declaration which will not be accompanied by scanned documents, if required therein, may not be allowed through green channel and shipment may not be allowed till the documents are provided / uploaded. The customs department will not be responsible for any delay in shipment if the document/certificates are not found scanned therewith as a consignee of diversion of consignment to Red Channel.

5. All the Exporters and the clearing Agents are, therefore, advised in their own interest to adhere to above instructions for seamless exports and to avoid delays in shipments. The staff of wharf deputed for the purpose will send the documents to the concerned Department for verification on random basis to verify their authenticity.

  
(Agha Shahid Majeed Khan)  
Collector

Copy to:

1. Member (Customs), federal Board of Revenue, Islamabad.
2. The Chief Collector of Customs South, (Enforcement), Custom House, Karachi.
3. The Chief Collector of Customs South, (Appraisal), Custom House, Karachi.
4. The Chief Collector of Customs North, custom House, Islamabad.
5. The Chief Collector of Customs Central Custom House, Lahore.
6. The Secretary, Federal Tax Ombudsman (FTO), Karachi.
7. The Collector (Adjudication-II), Custom House, Karachi.
8. The Collector (Appeal), 81-C, Block 6, P.E.C.H.S. Karachi.



Collectors of Customs, MCC, Appraisement East / West / Preventive Port  
Muhammad Bin Qasim Karachi.

10. The Director, Directorate of Reforms & Automation, 11<sup>th</sup> Floor, Custom House, Karachi with the request to update the coding as List of PCTs have already been sent to the Directorate.
11. CEO, PRAL, Headquarters, Islamabad.
12. Chairman, Port Muhammad Bin Qasim Karachi.
13. Management of Qasim International Container Terminal (QICT), Karachi.
14. Management of the Off-Dock Terminals, QFS, Fast Track and DP World.
15. Chief Executive, Qasim Freight Station (QFS), Port Qasim Karachi.
16. The Federation of Pakistan Chamber of Commerce and Industry (FPCCI), Karachi.
17. The Karachi Chamber of Commerce and Industry (KCCI).
18. The Shipping Agents Association (SAA), Karachi.
19. President, customs Clearing Agents Association (CCAA), Karachi.
20. Manager National Bank of Pakistan, Port Muhammad Bin Qasim Branch Karachi.
21. Pakistan Readymade Garments Manufacturers & Exporters Association (PRGMEA).
22. Pakistan Leather Garments Manufacturers & Exporters Association (PLEGMA).
23. All Pakistan Textile Mills Association (APTMA).
24. All Pakistan Fruits & Vegetable Exporters Importers & Members Association.
25. Pakistan Tanners Association (PTA).
26. Pakistan Manufacturers Association of Pakistan (TMA).
27. President, Rice Export Association of Pakistan, Karachi.
28. Main Notice Board.

  
(Tahir Abbas)  
Deputy Collector